

# ADEDOKUN AMINAT ADEBUNMI

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Number 4, Ore-Ofe street, Ajah, Lagos state.



## Career Summary

Healthcare and sales professional with a unique blend of experience in pharmacy technology, tutoring, public health, and sales. Proven ability to work with diverse populations and drive business growth. A results-oriented professional with expertise in pharmaceutical services, health education, and sales strategy. Skilled in technical assistance, customer relations, and public health initiatives.



## Experience

### Brit Properties Nig Limited

Mar 2024 - Present

Sales executive

- Meet with clients virtually or during sales visits.
- Demonstrate and present products to potential clients
- Establish new business leads.
- Maintaining accurate records.
- Attend trade exhibitions, conferences and meetings.
- Review sales performance.
- Negotiate contracts and packages.

### Widdi Pharmacy, Lekki

Sept 2023 - Feb 2024

Secretary

- Managed all administrative tasks such as scheduling appointments, organizing meetings, and handling correspondence
- Maintained efficient filing systems and kept office supplies stocked
- Assisted in preparing reports and presentations and handling sensitive information with confidentiality
- Coordinated with other departments to ensure smooth operations and effective communication

### Emerald Tutorial College, Ado-Ekiti, Ekiti State

Nov 2022 - Apr 2023

Tutor

- Taught UTME students Biology and English Language

### Bamidele Olumilua University, Ikere-Ekiti, Ekiti State

Oct 2021 - Aug 2022

Public Health Technologist

- Participated in community health education campaigns on topics such as nutrition, sexual health, and vaccination
- Conducted outreach activities to raise awareness about available healthcare services
- Assisted in organizing health fairs and wellness events
- Provided support to individuals seeking information and resources on health-related topics

● **Babcock University, Ilishan Remo, Ogun State**

*Oct 2017 - Dec 2017*

Internship

- Assisted in conducting community needs assessments to identify health disparities in adolescents, pediatrics, and the aged population
- Assisted in developing and implementing health promotion programs targeting underserved populations
- Conducted literature reviews on various public health topics (aging, community health, and immunization) to support program development
- Collaborated with a team of professionals to evaluate the effectiveness of public health interventions in family planning and environmental health



● **Education**

● **Osun State University**

*March 2021*

B. Sc Public Health

● **Seat of Wisdom College**

*August 2014*

Senior Secondary School Leaving Certificate (WASSCE)

● **New Era Girls Nursery and Primary School**

*August 2008*

Primary School Leaving Certificate



● **Skills**

- Strong understanding of public health principles, theories, and practices
- Proficient in using statistical software (e.g., SPSS, SAS) for data analysis
- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint)
- Ability to design and implement public health interventions
- Excellent written and verbal communication skills
- Experience in collecting and interpreting health data