

ONUKAOGU CHRISTIANA JAMES

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CAREER OBJECTIVE

Forward-thinking individual with refined interpersonal and multi-tasking skills. Looking to join a progressive organization on an entry-level position. Where I can utilize my skills & knowledge effectively and efficiently in order to fully participate in the organizational growth and development while gaining experience.

PERSONAL DETAILS

- **Gender:** Female
- **Date of Birth:** 25th December, 1993.
- **Religion:** Christianity

EDUCATION

National Youth Service Corp (Nysc)	2019 - 2020
Batch B Stream I. (Discharge)	
The Institute of Management and Technology, Enugu State.	2016 - 2018
Higher National Diploma. (Microbiology); Upper-Credit Division	
Federal Polytechnic Mubi – Adamawa state.	2010 - 2012
National Diploma. (Science Laboratory Technology)	
Bethany International College – Nassarawo, Gombe state.	2005 - 2010
West Africa Examination Certificate Examination	
Godly Children International School – Yelenguruza, Gombe state.	1999 - 2004
First School Leaving Certificate	

WORK EXPERIENCE

National Agency For Food and Drug Administration and Control – Plot 1, Industrial Estate, Oshodi-Apapa Express Way, Lagos.

Trainee Laboratory Assistants/Regulatory Officer – (Nysc)

July. 2019 – Till Date.

Primary Assignment:

- Conducts appropriate tests and ensure compliance with standard specifications designated and approved by the Council for the effective control of the quality of food, drugs and other regulated products
- Pronouncing the quality and safety of food, drugs and other regulated products after appropriate analysis.
- Undertaking of laboratory work on the storage, adulteration, distribution and rational use of food, drug and other product.
- Gathering, evaluating, organizing, managing and collating sample data and Information in a variety of formats.
- Keeping up to date with changes in regulatory legislation and guidelines
- Serve as reference Laboratory for other Governmental Agencies e.g. Nigeria Customs Service by analyzing samples for tariff classifications and NDLEA to identify narcotic drugs and Psychotropic substances.
- Analytical investigation into Enforcement/task force samples for sanctions and prosecutions.
- Develop analytical method for analyzing food, drugs and other regulated products.
- Reviewed documentation for compliance with requirements and accuracy of information

Primary Responsibilities:

- Prepare samples for testing using various laboratory equipment.
- Maintain all laboratory records.
- Comply with the correct procedures, policies, and health and safety regulations.
- Conduct laboratory tests, analyze results, and document my findings.
- Stay informed with the latest industry trends, techniques, and best practices.
- Document all activities, results and report back to management.
- Collect and prepare research and information needed for studies.
- Clean and sterilize equipment and work area.
- Undertake basic administrative tasks such as filing and answering telephones.

SKILLS & COMPETENCIES

- Proficiency in Microsoft Office 365 Suite Packages – Word, Excel, Access, Power-Point, and Outlook.

STRENGTHS

- Thorough Researching.
- Excellent Analytical skills.
- Effective and Efficient Team Player.
- A Critical Thinker with a Keen Attention to Details.
- A fast learner and a good manager of Information.
- Excellent Time Management and Organizational Skills.
- Excellent Communication Skills, (both Written and Verbal)

EXTRA – CURRICULUM ACTIVITIES

- Cooking
- Baking
- Reading
- Music
- Cinema.

JOB REFEREES

Will be provided upon a request.