

AJAYI, Maryrapheal Abimbola

Homeaddress: NO.10, Onibejide Street, Hercules Bus Stop, Oke Aro, Iju Lagos, Lagos State, Nigeria.

/Gender: Female /State of Origin: Oyo state /Local government: Oyo East.

PhoneNumber:07032623488,08022427273/Email:maryraphaelabimbola@gmail.com

OBJECTIVES

To resourcefully contribute to organizational growth and development through acquired knowledge, skills, and trainings to achieve a desired collective goal.

PERSONALATTRIBUTES

A young dynamic lady who is open to change, challenges, discovery, exposure, ready to work positive attitude, who is not timid or rigid with ideas, opened to learning and exploring new horizons whose aim is to work effectively in any organisation or institution where talents are rediscovered, enhanced, and motivated for the greater good and whose inputs into such is profitable and to make a radical change in the world.

EDUCATIONALQUALIFICATIONS

M.A Communication and Language Arts

2016-2018

University of Ibadan,
Ibadan, Oyo State, Nigeria,

B.Ed. GUIDANCE AND COUNSELLING

Second Class (Upper Division)
University of Ibadan, Ibadan, Oyo State, Nigeria.

2006-2010

SENIOR SECONDARY SCHOOL CERTIFICATE

Federal Government Secondary School, Owinni-Oyo, OyoState

1999–2005

WORK EXPERIENCE

INTERNSHIP

AUGUST, 2018-NOVEMBER, 2018

NIGERIAN TELEVISION AUTHORITY

IBADAN NETWORK CENTRE

- News writing and reporting
- Business and Entertainment News Reporter
- Field reports
- Production hand
- Programme Scriptwriting
- Participated in the daily editorial meetings
- Built relationship with relevant sources on the beat
- Collaborated with camera operators, photographers and other technical crew in the field.
- Covered some community events

INTERNSHIP

MAY, 2018-AUGUST,2018

ROYALFM95.1

- News writing and editing
- News and programme productions
- Participated in the day to day organisational communications
- Programmes scheduling and handler
- Reported on a wide variety of news topics.
- Researched various news sources and investigative journalism
- On air broadcast
- Marketing and advertising of radio programmes and sponsoring of radio shows.
- Social media handler.
- Create, edit, and share photos, videos, news bit and livestream videos on various social media handles and company's websites.

SCHOOL COUNSELLOR

November,2017–May,2018

Nigerian Navy Secondary School Ogbomosh, Oyo State, Nigeria.

Duties:

- Acted in the capacity of the school's registrar.
- Coordinated day to day activities of students academic and social personal relationship in order to have a balanced and holistic adolescent and eventually, adult.
- Organized career days and talks for students to make wise choices of career.
- Helped in the placement of students into the senior classes with the help of some psychological tests and theories.
- Technical Report writing

LAISON OFFICER

September2017–August,2018

Youth Alliance on ICT Mike Okiro E-learning Center, Faculty of Arts,University of Ibadan, Ibadan,Oyo State, Nigeria

Duties:

- Promoting the organizational goals among the University of Ibadan Students
- Introducing students to the centre's educational resources both in digital and prints.
- Introducing and registering of students for trainings available at the centre.

SCHOOLCOUNSELLOR

Jan 2014-August2017

San Francesco Catholic College, Ejigbo, Osun State ,Nigeria.

Duties:

- Assisted student-teacher lives a well-balanced lifestyle in a conducive academic

environment.

- Coordinated day to day activities of students academic and social personal relationship in order to have a balanced and holistic adolescent and eventually, adult
- Organized career days and talks for students to make wise career choices.
- Helped in the placement of students into the senior classes with the help of some psychological tests and theories.
- Developed and delivered individual and group counselling sessions.
- Attended in-house and external professional development workshops and training programmes.
- Accurately documented counselling session outcomes.
- Provided client centred counselling sessions to students.
- Acted as a school registrar for admission registrations
- Acted as a school public relations officer
- Technical report writing

RISK ADVISOR

May-October,2013

Lasaco Assurance, Ikeja, Lagos, Lagos State, Nigeria

Duties:

- Sensitized the public about insurance policies and their advantages.
- Developed business initiatives and acumen in the sales of insurance products.
- Developed marketing skills and strategies.

YOUTH COUNSELLOR

2010–2012

Youth Chaplaincy,

Catholic Diocese of Oyo,Oyo State, Nigeria

Duties:

- Developed and organized programmes for the growth and balanced lifestyle of a Catholic youth.
- Organised field trips where practical were taught and experienced.
- Planned exchange programmes, international excursions and pilgrimages.

ADMINISTRATIVE OFFICER

NYSC 2011–2012

Health and Human Resource Services Department of Medical and Diagnostic Services

Ministry of FCT, FCDA, Abuja

Duties:

- Helped in day-to-day activities of administrative services

VOLUNTEER

2011-2012

INSPIRE YOUTH NETWORK, ABUJA

- Participated in day to day activities of the group
- Organised programmes for youths by the youths
- Leadership workshops and training
- Work of evangelism
- Camped and mountaineer
- Taught and learnt in-depth Catholic teachings and doctrines.

SOFTWAREEXPERIENCE

•Microsoft Office suite; Excel, Word, Power-point,Outlook,OneNote,Publisher,etc

SKILLS

- Think creatively with attention to details
- Willingness and ability to work independently and as part of a team
- Able to work under pressure, meet deadlines and multitask
- Highly organized and able to prioritize work schedule
- Excellent Report writing
- Good Communication skills
- Outstanding interview and research skills
- Fact-checking and editing skills
- Team player

HOBBIES

I love to keep up with breaking news and current events, but for personal enjoyment, I like to read a good book, go sight seeing, watch movie and travel to meet new people and know new places. I also volunteer in my church for various activities to stay in touch and help people.

EXTRA CURRICULAR ACTIVITIES

Reading, singing, meeting people, surfing the internet and travelling.

REFERENCES

ALHAJI ABDULWAHAB OBA

CHIEF PRESS SECRETARY

Kwara State Government, Kwara State,Nigeria.

08060091381, 08023166329

REV.FR.DR.FRANCIS FEMI OLADIPO

Catholic Diocese of Oyo

08034039952

MR.BOLA AROKOYO

Nigeria Immigration Service HQ

Kuje, Abuja.

08039096375

DR.FRANCIS AMENAGHAWON

Department of Communication and Language Arts University of Ibadan

0803573336, 08059218964