

AKINDELE, OLUSEGUN KABIR

No 13, Raymond Street Sabo -Yaba Lagos

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SEX	:	Male
NATIONALITY	:	Nigerian
LANGUAGES	:	Yoruba, English
MARITAL STATUS	:	Married
DATE OF BIRTH	:	10th October, 1980
RELIGION	:	Christianity

SUMMARY: I am a qualified electrical engineer with about 11 years of experience who possess an excellent working knowledge of electrical regulations, safety codes and engineering standards. Proven experience in, facilities management, installation, maintenance and serviceability testing of electrical systems and equipment in residential, business and industrial environments. I offer companies an in-depth knowledge of safety and working procedures, including larger projects. I am physically fit, able to carry out demanding work and willing to put my best into learning new technological skills so as to improve on my current knowledge in order to face the challenges of our ever improving and challenging world of Engineering and Technology.

CAREER OBJECTIVE: I look forward to working in a global organization where I could utilize my technological awareness and skills to provide help in facilities management, electrical installation, project management and to utilize my advance expertise in developing electrical frameworks for the organization geared towards ensuring high reliability and better performance.

EXPERIENCE:

DOMINO GROUP, 1-11 Commercial Avenue, Sabo – Yaba, Lagos.

Facility/Maintenance Manager

July, 2017 – Till Date

Responsibilities

- Overseeing all facets of Facilities Maintenance, Power Supply and Transmission, Utilities, Plant Maintenance, HVAC, Plant Certification, and Electrical Works in all locations.
- Monitoring all outside contractor work and ensuring all work executed are in line with the agreement and standards. Issues final approval on the payment and invoices.
- Ensuring that facilities meet government regulations and environmental, health and security standards in all locations.
- Supervising multi-disciplinary teams of staff including maintenance and ground workers at locations.
- Providing support for discipline engineering, relevant maintenance disciplines and projects, and manage change control. Maintain healthy and competent capability of maintenance and facilities support.
- Coordinating cleaning, catering, parking services and organizing security in all locations (All Domino Stores, E-centre Mall ,Ozone Cinema)
- Establishes monthly report of works carried out, machines maintained, special events, consumption of energy and water to the COO
- Ensuring the maintenance and housekeeping departments operate within their financial budgets.
- Identify training needs and address these in line with COO instructions

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Accomplishments

- Worked with colleagues and made the best possible use of existing resources and identified new sources of income that gave a turnover of about 150% of existing one.
- Established all necessary facility inspection checklist and technical checklist for the whole plant and ensured the full implementation of regular checks and inspection throughout the guest houses.
- Reduced cost of training of officers (skilled and unskilled labour) by 35%
- Improved both equipment and manpower efficiency above 85%
- Developed and built strong external supplier relationships.
- Selected and managed contractors/vendors/ suppliers in ensuring value for money and required standards are met.

UNIVERSITY OF LAGOS GUEST HOUSES & CONFERENCE CENTER, AKOKA LAGOS (a Subsidiary of UNIHOLD LIMITED)

Facilities Maintenance Manager

March 2014 to November

2015

Responsibilities

- Participating actively in technical aspects of feasibility studies of new projects
- Establishing technical standards and ensure adherence to it
- Preparing written and financial reports for the project at hand
- Ensuring that facilities meet government regulations and environmental, health and security standards.
- Supervising multi-disciplinary teams of staff including maintenance and ground workers.
- Providing support for discipline engineering, relevant maintenance disciplines and projects, and manage change control. Maintain healthy and competent capability of maintenance and facilities support.
- Co-ordinate all the electrical repairs and maintenance works
- Coordinating the cleaning, catering, parking services and organizing the security operatives.
- Making suggestions for improved efficiency where appropriate and deemed necessary.
- Identify training needs and address these in line with Guest Houses.
- Select and manage contractors/vendors and suppliers to ensure value for money and required standard.

Achievements

- Created an effective and conducive working system in the organisation
- Develop and build strong external supplier relationships
- Worked with colleagues made the best possible use of existing resources and identified new sources of income for the organisation
- Ensured that established monthly report of works carried out, machines maintained, special events, consumption of energy and water to the Guest houses manager are well documented for management use.

**GIESECKE & DEVRIENT (G&D) AFRICA LIMITED, Ikoyi-Lagos (a Subsidiary of
G&D Munich, Germany & Central Bank of Nigeria Minna Branch 'Technical partner)**

Facilities Maintenance supervisor

March 2012 to November 2014

Responsibilities

- Plan and co-ordinate regular and responsive maintenance as required.
- Ensuring that the organization is compliant with statutory & other regulatory requirements.
- Manage the housekeeping team to ensure that the organization is clean and safe environment.
- Assist in the preparation, overseeing and co-ordination of capital project.
- Ensure organization vehicle are maintained and compliant with legislation.
- Manage maintenance activities within set and agreed budgets. Contribute to budget preparation
- Manage Grounds maintenance activities.
- Establish and maintain good and appropriate working practices to ensure compliance with relevant Health & Safety legislation including Fire Safety.
- Manage and participate in an on-call rota for the provision of out-of-hours response for faults and repairs.

ALTECH WEST AFRICA LIMITED, NO. 1 ILUPEJU BYPASS, ILUPEJU LAGOS.

Facility Maintenance Technician.

February 2008 to September 2009

Responsibilities

- Testing and diagnosing faults of various pneumatic and hydraulic equipments and other instrumentation systems.
- Preparation of preventive and correction maintenance schedules
- Routine inspection of all production machines and ensuring that downtime is reduced to minimum.
- Daily inspection, maintenance and repair of all plant machinery and ensuring that production efficiency is high at all times.
- Weekly compilation of production downtime, breakdown and assisting the Chief instrumentation Engineer in finding ways to reduce same.
- Capable of reading electrical and instrumentation drawing and rectify the troubleshooting.
- Make design revision on existing equipment to satisfy production requirements.
- Preparation of preventive and correction maintenance schedules.
- Maintenance and repair of automated industrial packaging and inspection machines.
- Installation, Control and maintenance operations of power plants.
- Performing preventive maintenance (PM) and corrective maintenance (CM) task as specified on work orders and making reports to maintenance manager.
- Effective tracing of Electrical fault in an installation
- Fault troubleshooting and equipment maintenance

PROCTER & GAMBLE, OLUYOLE INDUSTRIAL ESTATE, IBADAN, OYO STATE.

Line Technician (Facilities)

February 2004 to

February 2007

Responsibilities

- Carry out Installation, Commissioning, Maintenance, Repairs and Improving performance of processing lines.
- Plan and execute Planned/Preventive Maintenance programs/activities. • Ensure proper handover during shift change.
- Maintenance, Calibration & Fault finding on line Instruments on DCS/PLC/ SCADA system MCC.
- Maintain a flexible and positive attitude HSE systems are in place before starting a job; ensure proper use of tools and PPE.
- Execution of Preventive & Autonomous Maintenances on my Equipment. • Ensure strict adherence to lock out procedure.
- Follow all GMP, SOP during the course of production.

EDUCATION Federal Polytechnic Ede, Osun State*HND in Electrical Electronics Engineering (Upper Credit)* 2005**Federal Polytechnic Ede, Osun State***OND in Electrical Electronics Engineering (Lower Credit)* 2003**M.S.G.S Elekuro, Ibadan Oyo State***West African SSCE* 1999**Wesley Practicing Primary School, Elekuro, Ibadan***First School leaving certificate* 1993

MEMBERSHIP WITH PROFESSIONAL BODIES

- Member, International Facility Management Association (IFMA) 2018
- Certification in Occupation safety, Health & Environment OSHAcademy 2014
- Graduate Member of the Nigerian Institute of Management 2008

MICROSOFT OFFICE SUITE PROFICIENCY

- MS Word
 - MS Excel
 - MS Powerpoint
 - Outlook
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TRAININGS

- Certification in Occupation safety, Health & Environment OSHAcademy 2014
 - Communication and Presentation Skills Training 2014
 - Cisco Certified Networks Association (CCNA) Training 2010
 - Certificate in Computer Operation, Applications and Data Processing 2003
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SKILLS AND PERSONAL ATTRIBUTES

- Wide breadth of facilities/equipment maintenance procedures
 - Sound skills in preliminary electrical design and contract drafting
 - Excellent communication and interpersonal relationship skills.
 - A good team player, who can work under pressure and be able to manage time effectively
 - Deciding and initiating actions that will help in achieving organisational goals
 - Ability to effectively lead a team, and work independently or within a team
 - Ability to stay focused on the achievement of key goals and objectives at all times.
 - Willingness and openness to learn new skills and ramp up quickly.
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REFERENCES: Excellent references are available upon request
