

Bilaminu Ifeoluwa Oyindamola

29, Oyololawa Street, Gate B/Stop, Ijeododo, Ijebu Lagos State.

ifeoluwabilaminu@gmail.com.

+2349039199138; +2349082047208.

Career Objective:

To be an effective team player in a dynamic and challenging environment, to impact and contribute positively to the overall goals and objectives of the organization.

Biography Informations:

Female.

Christianity.

Nigerian.

04TH February, 2002.

Oyo State.

Ibarapa North.

Yoruba and British English.

Institution Attended

- University of Ibadan.
- Glory Vision School.
- Hopeful College.

Date.

2022 – Till present.

2011 – 2017.

2003 – 2011.

Qualifications Obtained

- ✚ Senior Secondary School Certificate Examination.
- ✚ First School Leaving Certificate.

Date.

2017.

2011.

Work Experience

- Precious Dry Cleaning And Laundry.

Post Held: Secretary.

Date.

2018 – 2019.

Responsibilities:

Answering calls.

Taking messages and handling correspondence.

Helping customers to navigate through the office. e.t.c.

Trade acquired:

Nursing.

Natural Abilities:

- Ability to write, read and speak in English.

- Ability to work under pressure.
- Good interpersonal relationship.
- Ability to work with minimal supervision.
- Trainable, ready and willing to learn.

Hobbies:

- Writting.
- Reading etc.

Refree:

Available on request.