

Darasimi Eunice Falode

Home Economics and Hospitality Manager

Experienced individual skilled in product display, inventory management, customer inquiries, and recipe creation. Possesses excellent organizational and time management skills, as well as an eye for detail and quality.



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📍 Jericho, Ibadan Nigeria., Ibadan, Nigeria

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📅 27 May, 1998

EDUCATION

Bachelor of Science in Home Economics and Hospitality Management Education

The University of Nigeria Nsukka

01/2018 - 04/2022

Enugu, Nigeria. CGPA 4.13

Diploma in Hospitality Management

Allison Online Courses Program

02/2024 - Present

Online

Food and safety hygiene in the Catering Industry

Allison Online Course Program

04/2022 - 05/2022

Online

WORK EXPERIENCE

Administrative Assistant

Federal College of Forestry.

10/2023 - Present

Ibadan Nigeria

Federal College of Forestry is located at Jericho Ibadan with the Research Institute at the back of the building.

Achievements/Tasks

- Manage office supplies inventory and placed orders when necessary. • Compile and enter data into various databases to ensure accuracy and completeness. • Uses Microsoft Office Suite to create and revise documents and presentations.

Fashion Designer

Unix Multibiz

05/2022 - Present

Nigeria

Unix Multibiz is a business that I own and operate remotely.

Achievements/Tasks

- Examine apparels throughout the process to meet client expectations and design specifications. • Adapt designs to fit customer needs by making alterations to existing patterns or creating new ones from scratch. • Built relationships with vendors to source for fabrications.

Baker

TeeM Multibiz

07/2021 - 10/2021

Ikere Ekiti, Nigeria.

TeeM Multibiz is located at shop 2, Cooperative building at Bamidele Olumilua University of Education, Science and Technology.

Achievements/Tasks

- Maintained a clean and organized work area throughout the shift. • Stocked shelves with freshly baked goods throughout the day. • Ensured all food safety regulations were followed during the production process.

SOFT SKILLS

Team work

Computer literacy

Detail oriented

Multi tasking

Communication

Creativity

Leadership

Conflict resolution

Organization

Adaptability

Attention to detail

Critical thinking

Research skill

HARD SKILLS

Meal planning

Caregiving

Culinary skill

Planning and coordination

Guest services

Customer service skill

Administrative skill

Sanitary practices

Research skill

Writing and Editing

Listening skill

LANGUAGES

English

Full Professional Proficiency

Yoruba

Full Professional Proficiency

INTERESTS

Research

Planning and coordination

Learning languages

Reading

Team work